

**OCEAN CITY FISHING CENTER**  
**300 BAY AVE, PO 987, OCEAN CITY, NJ 08226**  
**OCFC300@GMAIL.COM    609-391-8300**

**Employment Application**  
**General Information**

Date: \_\_\_\_\_

**Full Name:** \_\_\_\_\_

**Address [HOME]** \_\_\_\_\_

[LOCAL] \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**Phone (     )** \_\_\_\_\_ **DOB:** \_\_\_\_\_ **Age:** \_\_\_\_\_

Are you a citizen of the US and authorized to work in the US: Y or N

Have you ever been convicted of a felony: Y or N

If yes, explain: \_\_\_\_\_

**POSITION APPLYING FOR**

**Position Desired** [Circle Choice] MATE - DOCKHAND - OFFICE - CAPTAIN

**Desired Pay:** \$ \_\_\_\_\_ **Date Available:** \_\_\_\_\_

**Have you ever worked for this company before:** Y or N

If yes, when \_\_\_\_\_

**How did you hear about our company:** AD - WEBSITE - JOB FAIR -

EMPLOYEE \_\_\_\_\_ - OTHER \_\_\_\_\_

**Available to work:** Full-time - Part-time - Temp - Seasonal

Days/Hours available from **MEMORIAL DAY WEEKEND TO LABOR DAY WEEKEND.**

If only available a different amount of time, be sure to include dates.

SUN	MON	TUES	WED	THUR	FRI	SAT

**EDUCATION**

High School [City & State, Year completed]\_\_\_\_\_

College / Trade School [Year completed, Major]\_\_\_\_\_

List any additional skills that you feel would be applicable to your job here\_\_\_\_\_

\_\_\_\_\_

**WORK EXPERIENCE**

[begin with most recent position]

Employer\_\_\_\_\_ Phone#\_\_\_\_\_

Address\_\_\_\_\_

Supervisor\_\_\_\_\_ Contact? Y or N

Dates Employed\_\_\_\_\_ Starting Pay\_\_\_\_\_ Final\_\_\_\_\_

Work Performed\_\_\_\_\_

Reason for Leaving\_\_\_\_\_

Employer\_\_\_\_\_ Phone#\_\_\_\_\_

Address\_\_\_\_\_

Supervisor\_\_\_\_\_ Contact? Y or N

Dates Employed\_\_\_\_\_ Starting Pay\_\_\_\_\_ Final\_\_\_\_\_

Work Performed\_\_\_\_\_

Reason for Leaving\_\_\_\_\_

**State whether you have ever been terminated or suspended from any previous employment and describe the circumstances:**

\_\_\_\_\_

**PERSONAL REFERENCES**

Give the name of two people whom you are non related to and by whom you have not been employed

**Name**\_\_\_\_\_ Phone#\_\_\_\_\_

Occupation\_\_\_\_\_ Years Known\_\_\_\_\_

**Name**\_\_\_\_\_ Phone#\_\_\_\_\_

Occupation\_\_\_\_\_ Years Known\_\_\_\_\_

## **Job Descriptions**

**Mates-** A Mates position is proudly working on the party boats and applicable cruises/private charters. Tend to work long days and must be 18 years old with reliable transportation. Shift starts at 6:30a and can last 4-15hrs. Trips go in the bay as well as the ocean so you must not get seasick. Mates must be outgoing and friendly with children. Be able to handle live fish and bait, know how to fillet fish, able to tie a variety of knots in rope and fishing line and have minor mechanical knowledge. Position is very physical and mates must be capable of lifting anchors up to 70 pounds, as well as other items needed to be carried/lifted to the boat such as bait buckets, sinkers, rods. Mates must be organized, tidy, responsible and learn quickly.

**Dock Mate-** Similar to Mates description, a Dock Mate works on the dock handling the rental boat fleet. Must be at least 17years old and a boating license is preferred. Must be attentive and outgoing and friendly. Shifts start at 6:30a. Must be organized and have reliable transportation. Their responsibilities are preparing a boat when it is rented, instructing customers how to operate the boat, fun and maintenance of the boats, minor mechanical knowledge, rigging rods, cutting and packaging bait, docking and mooring boats. Position is very physical and Dock Mates must be able to lift fuel caddies up to 100lbs, move about from boat to boat, lift bait buckets and boxes of bait. Must be able to handle live fish and bait and able to fillet.

**Office/Store-** Working in the store is fast paced and there is a lot of customer interaction. Must be extremely friendly and outgoing and able to handle different situations with customers. Having some knowledge of boating and fishing is a plus but the things you need to learn here should be picked up quickly. Main functions in the store is selling tickets for the party boats, filling out boat rental contracts, making reservations, handle heavy phone and email traffic, selling retail items and there is also a concession snack bar. Must be extremely organized and tidy with a strong ability to multitask.

**Captain-** Must have 100 ton USCG Masters License to operate the party boats, and a OUPV [6pack license] for the smaller charter boats. Must be knowledgeable of fishing and experience on charter and party boats and be familiar with navigating local waters. Must be personable and friendly with children, able to manage Crew and oversee operations, be responsible and professional, have reliable transportation and flexibility if needed to mate.

**Drug free workplace. Mates and Captains will be on a USCG Random drug testing program.**

**[Keep this page for your records]**

**The atmosphere overall at the Ocean City Fishing Center is very family friendly, and fun! We all work hard but have a great time doing so. If you want to have a fun job and earn money and get a great work experience this summer, this is where you want to be! Hope to have you on our Crew!**

**CONDITIONS FOR EMPLOYMENT**

1. The information that I have provided on this application is accurate and true to the best of my knowledge.
2. I understand that any misrepresentation or omission of a fact on my application, resume or during the interview or hiring process may result in the refusal of employment, or if employed, immediate termination from employment.
3. The persons, schools, current and prior employers and other organizations or employers named in this application are authorized by me to verify the information I have provided and to provide information that may be requested to arrive at an employment decision. I am willing that a photocopy of this authorization be accepted with the same authority as the original. I hereby waive and release all personas, schools, current and prior employers and other organizations from any liability rising from the disclosure of any of the above information whether in writing or orally, and further waive and release this company from any liability arising from reliance on the aforementioned information or the use, publication, or retention of such information within the context of its applicant review procedures.
4. I will be able, if hired, to certify that I am authorized to work in the United States, and understand in accordance with the Immigration Reform and Control Act that I will be required to provide timely documentation of identity and employment eligibility.
5. In the event I am employed, I agree to conform to all company ruled and regulations and perform my job as instructed and outlined in the above description. I understand and agree that if I am employed, i shall be employed on an at-will basis. As an at-will employee, I understand and agree that either the company or I can terminate our employment relationship at any time for any reason, with or without advance notice and with or without cause. I understand and agree that, although over the course of my employment, other terms and conditions of my employment may change, the at-will term of my employment will not change. I understand that no one other than the Chief Executive Officer of the company may enter into any agreement with me contrary to the foregoing and that any such contrary agreement must be in writing and signed by the Chief Executive Officer.
6. Although the company makes every effort to accommodate individual preferences, business needs may make the following conditions necessary: overtime, shift work/cover, rotating work schedule, or schedule that includes Saturday and/or Sunday. I understand and accept these as conditions of my employment.
7. I agree to protect confidential information, trade secrets, and proprietary information of the company, and of the company's vendors, licenses, marketing partners, or clients entrusted to the company.
8. I understand the employee drug program and agree to be tested prior or during my employment. I also understand failed or untaken tests will result in immediate termination.
9. I understand there is zero tolerance for tardiness, no show/no calls. I will make every effort to fulfill my schedule. Requests for time off must be turned in no less than 2 weeks prior.

**Applicant Signature:** X \_\_\_\_\_ **Date** \_\_\_\_\_

Thank you for taking the time to complete our application! The application will remain on file for 90 days. We will contact you via phone or email for a follow up/ interview.

You may drop off your application, or mail or email.

**OFFICE USE ONLY**

**DATE REC:** \_\_\_\_\_

**TRIAL:** \_\_\_\_\_

**HIRED:** \_\_\_\_\_

**TERM X:** \_\_\_\_\_

**REASON:**